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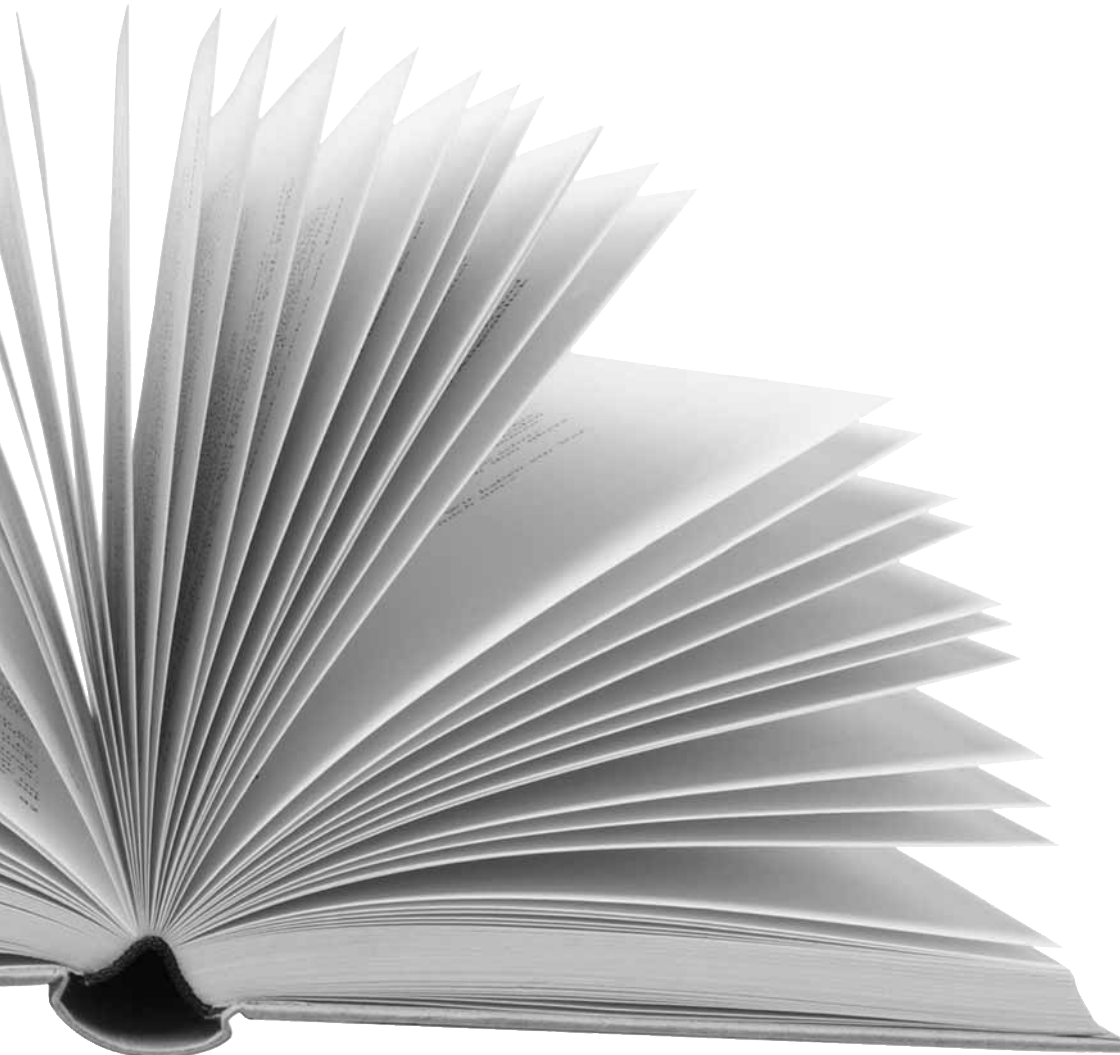
REGULATIONS

2008–09

Important document – please read

Please read this booklet with care. It contains important information that governs your registration as an External student and your programme of study

BA English



Important document – please read

Regulations are reviewed and published annually, and are subject to change. Examinations, for example, are governed by the Regulations in force at the time of the examination and not at the time that a student initially registered. Students must, therefore, refer to the Regulations for the current year at all times.

All students are required to comply with the regulations, as well as the procedures, deadlines and instructions issued by the University in, for example, the student handbook/manual and Notice to candidates. The University is not responsible for any consequences arising from a student's failure to comply with these Regulations, procedures, deadlines or instructions.

Copies of the publications, proceedings and other documentation referred to in these Regulations may be obtained, on request, from the External System.

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Published by: University of London Press
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Printed by Central Printing Services
University of London

BA degree in English

This booklet contains the Regulations for the BA degree in English (known as the 'Programme Regulations') plus the General Regulations which govern all awards placed at the Certificate, Intermediate and Honours levels of the *Qualifications Framework for the External System* of the University of London. The two sets of Regulations should be read together.

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Programme Regulations

1. Introduction

1.1 The University awards the degree of Bachelor of Arts in English, hereafter called the BA degree in English.

1.2 A student who has been awarded the University of London Diploma in English for External students will be deemed to have satisfied the entrance requirements for the BA degree in English and may proceed to the BA degree as an External student (see also paragraph 4 of the General Regulations).

2. Programme of study

2.1 The degree consists of **12** units, as follows: **four** compulsory foundation units *plus* **eight** optional advanced units. Full details are given in Schedule A.

2.2 Subject to satisfying the provisions above and in paragraphs 3 and 6, students may apply to change their choice of advanced optional units at any stage. **However, no change will be permitted after a student has made entry to the examination in a particular year.**

2.3 Students who have not completed all the requirements of the programme for which they are registered within the maximum period of registration may apply for a renewal of registration for a further full period, in accordance with 5.8 of the General Regulations.

3. Rules of progression

3.1 In any one year a student may attempt examinations in a minimum of one unit and a maximum of **four** units, excluding re-sits.

3.2 Students who have passed, or been awarded exemption from or credit for, **three** foundation units will be permitted to attempt **one** or **two** advanced units from Group A, but must complete the **fourth** foundation unit before attempting further advanced units from Group A or any advanced units from Group B.

3.3 Students must have passed, or been awarded exemption from or credit for, all **four** foundation units before attempting any advanced units from Group B.

3.4 Within the limits set out in 3.1 to 3.3 and in Schedule A, students may decide the order in which they enter examinations for various units, and also the number of units they will take on each occasion.

3.5 A student registered for the BA degree in English who has passed the four foundation units may not transfer his or her registration to the Diploma and be awarded that qualification.

4. Entrance requirements and exemptions

Entrance requirements

4.1 Applicants who wish to register for the BA degree in English must satisfy the University's general entrance requirements (see paragraph 3 of the General Regulations).

4.2 In addition, to satisfy the course requirements for the degree, applicants are required to:
demonstrate a competence at least equivalent to a pass in the GCE A level in English and have passed GCSE/GCE O level English Language at Grade C or above or, within the past five years, have passed at the required standard a test of proficiency in English that is recognised by the University of London.

Exemptions

4.3 Students may apply for exemption from up to four foundation units. A fee is payable for all applications for exemption (see paragraph 7.1).

4.4 There is **no** exemption from advanced units.

5. Assessment

5.1 Each unit of the BA degree in English will be examined by one three-hour unseen written paper which shall be completed without aids.

5.2 Examinations will take place on one occasion each year, normally commencing at **the beginning of May**.

6. Number of attempts permitted

6.1 The maximum number of attempts permitted at an examination for any unit is **three**.

6.2 If, on the first or second occasion that a student sits the examination for an optional advanced unit, he or she receives the result 'Fail', the student may apply to change to another optional advanced unit.

6.3 If, on the third occasion that a student sits the examination for any unit, he or she receives the result 'Fail', his or her registration for the degree will cease unless a student is eligible to proceed to the final examination with the possibility of passing in ten units (see Schedule C), in which case the mark obtained on the latest occasion may be carried forward and taken into account for classification purposes and the student will be permitted to proceed to the remaining units of the degree.

7. Fees

7.1 The following fees are payable to the University for the BA degree in English:

- application handling fee payable by all applicants in order to be considered for registration
- exemption handling fee: payable by applicants in order to be considered for non-automatic exemptions.
- registration fee: payable by applicants who are accepted for their chosen degree, in order to be registered as an External student
- continuing registration fee: payable by 1 September in the second and subsequent year or registration, in order to maintain registration
- examination entry fee: in order to be entered for an examination (see also paragraph 7.3).

7.2 The fees payable in the 2008-09 academic year are as follows:

Application handling fee	£56
Exemption application fee (per unit)	£58
Initial registration fee	£376
Continuing registration fee	£263
Examination entry fee (per unit)	£146

7.3 A fee is normally levied by all examination centres (other than London) and Overseas Examination Centres. This fee is payable by students each time they make an examination entry. The University cannot be responsible for this fee nor can it influence the level of fee charged.

Refunds

7.4 Initial and continuing registration fees will not be refunded except as permitted in paragraph 12 of the General Regulations provided that the student has not already entered for any optional advanced unit. No other fees are refundable.

Schedule A / Structure

BA degree in English

Compulsory units

Four compulsory foundation units:

Explorations in literature I [033E000]
Explorations in literature II [033E005]
Approaches to text [033E010]
Renaissance comedy: Shakespeare and Jonson [033E020]

Optional units

Eight optional advanced units, chosen from the following lists:

Group A / Period studies

(at least **four** units must be chosen from this Group)

Literature of the later Middle Ages [033E025]
Renaissance and Restoration [033E030]
Augustans and Romantics [033E035]
Victorians [033E040]
Moderns [033E045]

Group B

(at least **three** units must be chosen from this Group)

Literary theory: Plato to Pater [033E050]
Varieties of language in conversation and literature [033E055]
Reading women's writing [033E060]
Shakespeare [033E065]
The novel [033E070]
Modern American literature [033E075]
Nineteenth-century American literature [033E080]
Drama since 1860 [033E085]
Irish literature in English from 1800 to the present day [033E090]
Empire and literature [033E095]
Postcolonial literatures in English [033E100]
Modern literary theory [033E105]
Romanticism [033E110]
Advanced personal study [033E115]

Notes:

The unit **Personal study programme** has been withdrawn from the BA degree in English. A student who has failed the examination for this unit may change to **Renaissance comedy: Shakespeare and Jonson** (within the limits set out in paragraph 6).

The examination numbers have been appended to the syllabus titles and these numbers should be used when completing examination entry forms.

Schedule B / Syllabuses

Note: The examination numbers have been appended to the syllabus titles and these numbers should be used when completing examination entry forms.

Note: Candidates are forbidden to use the same text in more than one answer in an examination paper, or at any other examination, except that a text studied for a foundation level unit may be studied again for an advanced level unit, provided that the same material or treatment of that material is not substantially repeated. For exceptions involving individual examinations see the syllabuses for Approaches to Text, Renaissance Comedy: Shakespeare and Jonson and Shakespeare below.

All units are assessed by one three hour unseen written paper.

1 Foundation units

All students must offer Explorations in literature I and II, Approaches to text and Renaissance comedy: Shakespeare and Jonson.

Explorations in Literature I and II

These units introduce students to methodological and other problems involved in the study of literature from a wide range of periods. They aim to provide a literary context for works which will be studied in later years and to promote a sense of literary history as an active process of development and change. Students choose well-known texts to study which have appeared at any time from 2500 BC to the twentieth century. The feature common to all the texts is that they have been considered important in the history of Western literature. Students will consider historical, contextual and other problems raised by the individual texts, as well as relationships between texts. This may involve looking at the direct influence of one text on another, different ways in which different texts treat the same issue, or differences in particular aspects of the texts, eg the way characters are represented, the construction of narratives, the use of figurative language. No specific works of criticism, or other background reading, are prescribed for either unit. Instead, students are expected to prepare their own study programme, based on advice offered in the relevant subject guide and the academic handbook.

Explorations I

Literature from Homer to Shakespeare [033E000]

This unit deals with literature from Homer to Shakespeare. It is designed to introduce the student to a range of literature from Classical times to the Renaissance. It covers a variety of canonical figures and texts which have had a significant effect on the development of English literature, as well as introducing the student to some less well known writing of the medieval period. Students will also be introduced to a variety of styles, genres and themes which have been historically influential in the English literary tradition.

Prescribed reading will include:

HOMER: *The Iliad, The Odyssey*; SOPHOCLES: *Oedipus Rex (Oedipus Tyrannus), Antigone*; VIRGIL: *The Aeneid*; OVID: *Metamorphoses*; PLATO: *The Symposium, The Republic; The Bible* (selections from the King James Version - 'Genesis', 'Exodus', 'Job', 'Song of Solomon', 'Kings 1 and 2', 'The gospel according to St Matthew', 'Revelations'); DANTE: *The Inferno*; CHAUCER: *The Canterbury Tales: The Wife of Bath's Prologue and Tale, 'The Merchant's Prologue and Tale'; Everyman; Medieval Mystery and Miracle Plays; Sir Gawain and the Green Knight*; MORE: *Utopia*; MARLOWE: *Dr Faustus, The Jew of Malta*; SHAKESPEARE: *Hamlet, The Tempest*; selections from *The New Oxford Book of English Verse*.

Explorations II

Literature since Shakespeare [033E005]

This unit deals with English literature since Shakespeare. It is designed to introduce students to a range of works from the early seventeenth century to the present day. It covers a variety of canonical figures and texts which have had a significant effect on the development of later English literature, as well as introducing the student to some less well known writing of this period. Students will also be introduced to a variety of styles, genres and themes which have been important in the literature of this period.

Prescribed reading will include:

Selections from Metaphysical Poets (Penguin, ed. Helen Gardner); MILTON: *Paradise Lost, Books 1 and 2*; POPE: *The Rape of the Locks*; FIELDING: *Joseph Andrews*; WORDSWORTH and COLERIDGE: *Lyrical Ballads*; BLAKE: *Songs of Innocence and Experience*; AUSTEN: *Emma, Pride and Prejudice*; C BRONTË: *Jane Eyre, Villette*; DICKENS: *Great Expectations, Hard Times*; CONRAD: *Heart of Darkness*; JOYCE: *Portrait of the Artist as a Young Man*; WOOLF: *Mrs Dalloway*; ELIOT: *Prufrock and Other Observations, The Waste Land*; BECKETT: *Waiting for Godot, Endgame*; MORRISON: *Beloved*.

Approaches to text [033E010]

This unit considers a range of problems involved in interpreting literary and non-literary texts and introduces basic terminology and concepts involved in analysing texts (for example, metre, symbol, point of view). Interconnections between interpreting texts in different media will also be examined.

More specifically, the syllabus aims to help students to understand the technical means by which texts produce meaning; to demonstrate how all acts of interpretation or commentary involve 'theoretical' assumptions and positions, even if such concepts are not explicitly acknowledged; to make interconnections between interpreting texts in an academic context and in everyday life; to enhance understanding of what constitutes a 'text', by comparison of literature with visual images, films, drama productions etc.

During study for this unit, students will develop a glossary of key terms and concepts used in textual description and analysis, and examine why these terms and concepts matter in the practical analysis of texts in a range of media, though literature will provide the central strand of case studies.

Candidates may draw on reading completed for **Explorations in Literature I and II** in answers to questions, but must not present substantially the same material in more than one answer in this or in any other part of the foundation level unit examinations.

Renaissance comedy: Shakespeare and Jonson [033E020]

This unit aims to provide students with an introduction to the works of Shakespeare and Jonson within the genre of 'comedy', and seeks to draw attention to the principles of classification which enable these plays to be seen as forming a group. Starting with the hypothesis that the plays themselves may problematize such formulations, the syllabus will examine the cultural specificity of the term 'comedy', and the extent to which these plays are part of a process which redefined the role of drama in Elizabethan/Jacobean society.

The plays will be treated primarily as literary texts but students will be encouraged to consider the possibilities for interpretation which a 'stage-centred' critical approach produces.

The plays will be placed in the context of a new dramatic practice which arose within a London of competing commercial and political interests, and students will be required to grasp an overview of the forces shaping the creative production of Shakespeare and Jonson. The demands of the market for which the dramatists were producing, the operation of patronage, the expectations of theatre audiences, and the role of censorship will

be considered, and the unit will attempt to read through the plays to find the 'marks' of these influences.

Topics for special consideration will include:

violation of Classical formulations (e.g. Unities of Place, Action and Time)

the choice of 'setting' and how it affects an audience's responses

the distinction between High and Low Comedy

genre problems created by these plays

the cultural specificity of the 'comedy'

gender and class transgression.

Candidates may write on the same play/s in more than one answer provided that the arguments made are substantially different.

Prescribed reading will include:

JONSON: Bartholomew Fair, Volpone, The Alchemist, Every Man in his Humour, Eastward Ho! Epicoene; or the Silent Woman.

SHAKESPEARE: Much Ado about Nothing, As You Like It, The Merchant of Venice, A Midsummer Night's Dream, The Taming of the Shrew, Twelfth Night.

2 Advanced Units - Group A - Period Studies **Students must offer at least *four* of the following**

Literature of the later middle ages [033E025]

This unit offers an introduction to English literature of the later Middle Ages, placed within a broad historical and cultural context. A diversity of genres, styles, dialects and literary traditions may be explored.

Among topics which students may study are: social satire; the Arthurian tradition and uses of the Arthurian myth; shifts in literary technique, genre and attitudes toward women; myths of social and literary decadence; ideas of society and the individual; high and low culture, spirituality and secularity; chivalry and the figure of the knight; literacy and education; art and architecture; magic and the supernatural; medieval Scotland and the Scottish Chaucerians.

Among text and authors which students may choose to study are: CHAUCER; the Gawain poet; MALORY; HENRYSON; the Breton lai; selected lyrics.

Renaissance and restoration [033E030]

This unit offers an overview of English literature and literary culture in the period from the reign of Henry VIII (the lyric poets Thomas Wyatt and the Earl of Surrey) to the satirists and dramatists of the Restoration.

Among topics which students may study are: women and writing in the early modern period; Jacobean drama; the origins of Elizabethan tragedy; literature of the commonwealth; Restoration comedy; surveys of the period and other more specialist topics.

Among topics and authors which students may choose to study are:

WYATT, SURREY, CASTIGLIONE, MACHIAVELLI, SIDNEY, SPENSER, RALEIGH, KYD, MARLOWE, SHAKESPEARE, Jacobean tragedy, JONSON, the Metaphysical poets, MILTON, DRYDEN, ROCHESTER, Restoration Comedy, BUNYAN, LOCKE, HOBBS, APHRA BEHN, LADY MARY WROTH.

Augustans and Romantics [033E035]

This unit draws together two periods of English literary history that have traditionally been seen in strong contrast; an antithesis which was frequently underscored by critical manifestos issued during the eighteenth and early-nineteenth centuries. The unit explores what appear to be the important distinctions, but also considers continuities that may exist between the two periods. Among topics which students may study are: prose and verse satires of the early eighteenth century; the emergent novel; attitudes towards the language of poetry; Romantic poetry; author-based studies.

Among authors whose work students may choose to study are: SWIFT, DEFOE, GAY, POPE, THOMSON, RICHARDSON, FIELDING, STERNE, GRAY, GOLDSMITH, SHERIDAN, BLAKE, WORDSWORTH, COLERIDGE, KEATS, AUSTEN.

Victorians [033E040]

This unit considers a range of textual forms typical of the Victorian period.

Among topics which students may choose to study are: the narrative poem; the social problem novel; the literary avocation of the woman's role; Darwinism; faith and doubt; social unease; Decadence; author-based studies.

Among authors whose work students may choose to study are: THACKERAY, HOPKINS, MRS GASKELL, TENNYSON, DICKENS, CHRISTINA ROSSETTI, HARDY, GEORGE ELIOT, CHARLOTTE BRONTE, EMILY BRONTE, BROWNING, ELIZABETH BARNETT BROWNING.

Moderns [033E045]

This unit is concerned with poetry, fiction and drama in the twentieth century.

Among topics which students may study are: the definition and function of terms such as 'modern', 'modernism', 'postmodernism'; the effects of war and technological change on literary production; the link between art and politics; the proletarian novel; feminist drama; regional literatures (such as Scottish poetry or Caribbean novels); the fiction of empire; poetry of the First World War; postmodern fiction; author-based studies.

3 Advanced Units - Group B - Students must offer at least *three* of the following:

Literary theory: Plato to Pater [033E050]

In this unit, students are encouraged to follow a largely chronological sequence and to consider some of the recurrent debates that have occupied literary theorists from classical times to the nineteenth century

Among topics which students may study are: the nature of tragedy; literary 'decorum'; the sublime; the ideal and the real; tradition and originality; 'poetic' diction; theories of the imagination; literature as a 'criticism of life'.

Students will choose texts for more detailed study from the following list:

PLATO: The Republic, Ion. ARISTOTLE: Poetics. AESCHYLUS: The Oresteia. SOPHOCLES: Oedipus Tyrannus. HORACE: Ars Poetica. LONGINUS: On the sublime. ASCHAM: The Schoolmaster. ELYOT: The Governour. SIDNEY: An Apologie for Poetry. JONSON: Discoveries. DRYDEN: An Essay of Dramatic Poesie. ADDISON and STEELE: The Spectator, The Guardian, The Tatler (selected essays). POPE: Essay on Criticism. JOHNSON: Lives, Prefaces, essays; WORDSWORTH: Preface to the Lyrical Ballads, Preface to the Poems of 1815, Essay, Supplemental. COLERIDGE: Bibliographia Literaria (selections). PEACOCK: The Four Ages of Poetry. SHELLEY: A Defence of Poetry. ARNOLD: Preface to the Poems (1853), Culture and Anarchy. PATER: Essays (selected).

Varieties of language in conversation and literature [033E055]

This unit aims to analyse varieties of language in conversation and literature.

The unit explores how varying aspects of language use convey information about the speaker/writer over and above its factual content, and how such varieties function in literature. Variation in terms of gender, race and class, and differing conceptions of "bad language", will be considered.

Questions which students may consider include:

General:

- how do we identify linguistic differences between gender, class or ethnic groups?
- what do we mean by women's language and feminist writing?
- do social class/ethnic-group dialects exist?
- what is the basis for stereotypes?

Gender

- do men and women speak/write differently?
- what is sexist language and feminist writing?
- who controls what words mean?
- The syllabus will use texts written both by and about women.

Class and dialect

what is social class?

can we judge a person's social class by their language?

what is the dialect of, and how is social class represented in, literature?

Race and ethnicity:

is there any connection between a language and race?

Some authors whose works students may choose to study are: VIRGINIA WOOLF, JOSEPH CONRAD, JAMES JOYCE, EZRA POUND, TS ELIOT, WB YEATS, WH AUDEN, ALDOUS HUXLEY, EVELYN WAUGH, EARL LOVELACE, GEORGE BARKER, PHILIP LARKIN, SYLVIA PLATH, GEORGE ORWELL, LEWIS JONES, JOHN SOMERFIELD, JOHN OSBORNE, ALAN SILLITOE, JOHN BRAINE, MURIEL SPARK, HAROLD PINTER, KURT VONNEGUT, VLADIMIR NABOKOV, JG FARRELL, JEAN RHYS, SAMUEL BECKETT, DORIS LESSING, JOHN FOWLES, AMOS TUTUOLA, ANGELA CARTER.

to what extent is a language a defining or an identifying characteristic of ethnic-group membership?

how do ethnic groups serve to characterise literature - e.g. Irish poetry, Caribbean literature?

The unit concludes with an overview. Are these varieties a sociolinguistic reality or are they an artefact of literary/linguistic reality or are they an artefact of literary/linguistic theorising?

The paper will cover the full scope of the syllabus. Students will be expected to demonstrate an understanding of concepts covered, and problems with those concepts, illustrating from literary and non-literary texts where appropriate.

Preliminary reading:

A DURANT and N FABB (1990): Literary Studies in Action. E TRAUOGOTT and M PRATT (1980): Linguistics for students of Literature. P TRUDGILL (1974): Sociolinguistics: an introduction.

Reading women's writing [033E060]

This unit will examine a selection of women's writing from the 1790s to the 1990s, from Mary Wollstonecraft to Alice Walker. It will look at the ways in which particular themes (eg sexuality, identity, marriage) are presented in poetry, fiction and other kinds of writing and ask how these relate to the historical position of women at the time.

As well as looking at the qualities of individual texts, students will consider their chosen examples in relation to questions about genre and gender, authority and authorship, voice and language. Do women write about different things from men? Or is it a question of style? Do women have a literature of their own and what, if anything, is distinctive about women's writing? How does women's writing relate to the changing history of women in the last two centuries?

Particular attention may be given to the following topics: the rise of the woman novelist; the nature of women's conduct books in the early 19th century; the struggle to find a poetic voice in the mid 19th century (Barrett Browning, Rossetti and Brontë); women's contribution to modernism in the early 20th century (Woolf, Richardson, Mansfield); and contemporary women's writing which related gender to race and class (Morrison, Walker, Barker).

Students will also be encouraged to consider the different theoretical and historical explanations of women's writing in feminist criticism by Woolf, Showalter, Cixous, Kristeva and others.

Preliminary reading:

TORIL MOI (1985): Sexual/Textual Politics: Feminist Literary Theory. JANET TODD (1988): Feminist Literary History. VIRGINIA WOOLF (1929): A Room of One's Own.

Shakespeare [033E065]

The aim of this Unit is to enhance the student's understanding of Shakespeare's writing and, more particularly, his relationship to the theatrical milieu and the literary conventions of his time. The

Unit is designed to help the student identify what is characteristic of Shakespeare's writing, to develop an understanding of the early modern theatre industry, to locate the plays in their socio-cultural contexts, and to apply a range of critical approaches to Shakespeare. Among topics which students may wish to study are gender politics, staging, the expanding world of Elizabethan and Jacobean England, and contemporary debates about governance. As well as studying thematic issues, students will be encouraged to examine formal questions of dramatic and poetic genre, verse construction, the relationship between diction and dramatic characterisation, and dramatic structure. The syllabus comprises Shakespeare's works, dramatic and poetic, **with the exception of those plays listed on the syllabi of Explorations 1 and Renaissance Comedy: i.e. *Hamlet, The Tempest, Much Ado About Nothing, As You Like It, The Merchant of Venice, A Midsummer's Night Dream, The Taming of the Shrew, Twelfth Night.***

The novel [033E070]

This unit aims to provide students with some historical and critical perspectives on an evolving aesthetic form central to English Studies. Focusing on both works originally written in English and ones in translation, the unit surveys selected novels in three broad chronological groupings: eighteenth and nineteenth-century realist novels; early twentieth-century modernist novels; and finally a wide-ranging exploration of the major themes and characteristic narrative strategies associated with 'anti-realist' or 'postmodern' works of fiction. The syllabus encourages students to consider some relevant theoretical questions on the nature of narrative and the role of the reader, together with critical writing on a variety of topics, ranging from mimesis to genre. Attention will also be given to narrative techniques, including characterisation, use of imagery, narrative voice, scene-making - the strategies of fiction whereby novelists develop individual structures that enable them to say something new in fictional terms. Among the texts which may be studied for this unit (these are suggested texts, not prescribed texts):
 DEFOE: *Moll Flanders*. LACLOS: *Les Liaisons Dangereuses*. ZOLA: *Germinal*. TOLSTOY: *Anna Karenina*. DOSTOYEVSKY: *Crime and Punishment*. JAMES: *The Turn of the Screw*. WOOLF: *To the Lighthouse*. NABOKOV: *Lolita*. ROBBE-GRILLET: *In the Labyrinth*. CALVINO: *If, On a Winter's Night, a Traveller*. RUSHDIE: *Midnight's Children*.

Modern American literature [033E075]

This unit examines a broad range of American literature, examining genres, schools, cultural trends, and literary and critical developments throughout the twentieth century. There is ample opportunity to investigate the cultural and ethnic diversity of American society, as well as to read one's way around the country, from the Harlem Renaissance in New York to Southern Gothic in New Orleans, and on the road to the gathering of the Beat Generation in San Francisco. The syllabus comprises novels, short stories, poetry and drama, allowing students to develop an understanding of the change and continuity in the literary culture of the period, whilst providing a context for the application of a wide range of critical approaches. Students will be expected to combine a close analysis of the chosen texts with supplementary reading of critical material to illustrate aspects of American literature, including modernism, imagism, post-modernism, developments within and across genre, feminism, and the text as both cultural artefact and political response. Among authors whose works students may choose to study are: RALPH ELLISON, WILLIAM FAULKNER, ZORA NEALE HURSTON, CARSON MCCULLERS, TONI MORRISON, ALICE

WALKER, AMY LOWELL, MARIANNE MOORE, EZRA POUND, ALLEN GINSBERG, LANGSTON HUGHES, SYLVIA PLATH, HARVEY FIERSTEIN, LILLIAN HELLMAN, DAVID MAMET, ARTHUR MILLER, TENNESSEE WILLIAMS, AUGUST WILSON, ROBERT LOWELL.

Nineteenth-century American literature [033E080]

This unit offers the opportunity to explore the evolving literature of the United States in the century in which the nation itself was formed geographically, politically and culturally. Students are encouraged to develop a reading syllabus of authors and topics which affords insights into the vast social and political changes of this era, as well as investigating literary forms, critical issues and emerging American voices. The range of topics which can be covered in this unit includes: Realist, Naturalist and Romantic Writing; Fiction and Social Change; the Transcendentalists; the New England Tradition; the Evolution of new Regionalisms; Literature of Slavery; the Civil War; Abolition and Suffrage; the Melting Pot of Languages; the Connecticut Wits. In addition the unit will examine the exchange of influences between American and European writing. The scope of reading will encompass novels, short stories, poetry, satire and drama. Among the authors whose works students may choose to study are:
 LOUISE MAY ALCOTT, JAMES FENIMORE COOPER, EMILY DICKINSON, RALPH WALDO EMERSON, NATHANIEL HAWTHORNE, JULIET WARD HOWE, WASHINGTON IRVING, HENRY JAMES, SARAH ORNE JEWETT, HERMAN MELVILLE, EDGAR ALLEN POE, HARRIET BEECHER STOWE, HENRY DAVID THOREAU, MARK TWAIN, PHILLIS WHEATLEY, WALT WHITMAN.

Drama since 1860 [033E085]

This unit aims to provide students with historical and critical perspectives on the major thematic and stylistic developments in a selection of British, American and European drama between 1860 and the present day. The unit encourages students to trace the relationship between the theory and practice of the dramatists listed and seeks to examine the way in which the choice of style or presentation, be it realism, expressionism or the avant-garde, might be seen to reflect the thematic concerns of their plays. The unit will also encourage students to consider the relationship between the dramatic text on the page and play in performance, where appropriate. Amongst playwrights whose work students may study are: IBSEN, STRINDBERG, SHAW, YEATS, ELIOT, SYNGE, WILDE, O'CASEY, LORCA, BRECHT, BECKETT, O'NEILL, WILLIAMS, MILLER, PINTER, OSBORNE, DELANEY, HELLMAN, WANDOR, GEMS, ORTON, CHURCHILL, FRIEL and ROCHE.

Irish literature in English from 1800 to the present day [033E090]

This unit examines a wide range of Irish literary culture from the nineteenth and twentieth centuries. In the first part of the syllabus, students will be contextualising Irish literary forms and their development in terms of colonial and post-colonial history. Students will be encouraged to develop a working knowledge of Irish history in the nineteenth and twentieth centuries, and to apply this knowledge in their critical strategies for reading literary texts. Among topics which students may choose to study are: Anglo-Irish culture; political oratory and pamphleteering; traditions of Irish comedic; Catholicism and cultural decolonisation; and modern literary responses to political and cultural conflict from 1960 onwards. In addition students will also be required to undertake a special author study. The critical approaches adopted here may derive from historical contextualisation, but students will be

encouraged to develop a range of critical approaches for this part of the course.

Amongst the writers whose works students may choose to study are:

SAMUEL FERGUSON, STANDISH O'GRADY, JC MANGAN, DP MORGAN, OSCAR WILDE, WB YEATS, LADY GREGORY, JM SYNGE, GEORGE RUSSELL, JAMES JOYCE, PADRAIC PEARSE, SEAN O'CASEY, JG FARRELL, BRENDAN BEHAN, SEAMUS HEANEY, PADRAIC FIACC, EDNA O'BRIAN, RODDY DOYLE.

Empire and literature [033E095]

The aim of this unit is to introduce the student to the corpus of texts which deal with Britain's history as a colonial, imperial and neo-colonial power. While focusing principally on the period 1880-1960, and on British writing, students will also have an opportunity to consider texts which address questions of overseas domination in earlier periods and to consider more recent writing which reflects on the legacy of Britain's imperial past.

Amongst topics which students may wish to study are: representations of the effects of political and economic exploitation of empire; the role of questions of gender, class and sexuality in imperial discourse; the representation of subject peoples; the anxieties of empire; the uses of landscape in imperial fiction; the relationship between colonial and postcolonial writing.

Amongst authors whom students may study are:

KIPLING, CONRAD, RUSHDIE, FORSTER, VS NAIPAUL, BEHN, DEFOE, LESSING, CARY, WAUGH, BURGESS, BOYD, GRASSIC GIBBON, GREENE, SCHREINER, SCOTT, SHAKESPEARE, FA STEEL, YEATS, JOYCE.

Postcolonial literatures in English [033E100]

This unit will examine the range of literature produced since 1947 in the regions of the world formerly under British rule. Students may study literature from the former 'white Dominions' such as Australia and Canada, as well as literature from Asia, Africa and the Caribbean and work produced by the various diasporas of Commonwealth origin within contemporary western societies such as Britain.

Amongst themes which may be studied are:

representations of 'the metropolitan centre' and 'the periphery'; disillusion with independence; problems of identity and cultural identification; exile and diaspora; neo-colonialism; the role of the intellectual and the artist; the subversion of western literary form; the usages of the English language; problems and opportunities of the postcolonial woman.

Amongst authors whose work may be studied are:

ACHEBE, NGUGI, SOYINKA, NARAYAN, DESAI, AIDOO, HARRIS, BRATHWAITE, COLLINS, PHILIPS, ATWOOD, HULME, HEAD, NAIPAUL, MO, RUSHDIE, LOVELACE, EMECHETA.

Modern literary theory [033E105]

This unit aims to acquaint students with a wide variety of theoretical approaches to literary texts which have been adopted in literary studies over the past thirty years: marxist, feminist, structuralist, post-structuralist, new-historicist, and psychoanalytic approaches are included, along with the discussion of the reader's role in literary meaning and the elements of 'narratology' - the study of the principles of narrative. Its focus is on the possibilities for practical applications of reading strategies in the student's own encounters with literary works, rather than on the study of major theorists and their writings. Students taking this unit should find that their studies on other units will benefit from acquaintance with a broader repertoire of interpretative strategies and with arguments that are fundamental to literary understanding.

The unit's focus on the multiple possibilities of reading and interpretation is consolidated in the special study of a single work and of the critical approaches appropriate to it: Mary Shelley's novel *Frankenstein* is adopted as the 'set' text for this purpose.

Students will study *Frankenstein* in Johanna M Smith's critical edition (1992), and will choose to follow introductory guides to modern theory including the following: RAMAN SELDEN: *Practising Theory and Reading Literature* (1989); DAVID BUCHBINDER: *Contemporary Literary Theory and the Reading of Poetry* (1991); JEREMY HAWTHORN: *Unlocking the Text* (1987); TERRY EAGLETON: *Literary Theory* (1983); TORIL MOI: *Sexual/Textual Politics* (1985); TERENCE HAWKES: *Structuralism and Semiotics* (1977).

Romanticism [033E110]

This unit looks at writing from the period known as Romantic, which for the purposes of the syllabus is considered as spanning approximately 40 years, from 1789 to 1830. It is the poetry of the Romantic period which tends to be better known, but much interesting and characteristic prose writing - fiction and non-fiction - was also produced at this time, from gothic novels to critical writing. This unit will consider both poetry and prose of the period.

The topics which may be studied include the Romantics and revolution, concepts of the Imagination, the Sublime, Nature, Romantic subjectivities, Romantic orientalism and Romantic theories of language. There will be emphasis on the political and social context and the unit will include some Romantic political writing.

The following authors are amongst those you may choose to study for this unit:

WORDSWORTH, COLERIDGE, BURNS, BLAKE, CLARE, BYRON, PERCY BYSSHE SHELLEY, KEATS, MARY WOLLSTONECRAFT, THOMAS PAINE, WILLIAM GODWIN, ANN RADCLIFFE, MARY SHELLEY, JAMES HOGG, THOMAS DE QUINCEY.

Advanced personal study [033E115]

This unit may not be offered by a student who has passed or been credited with the discontinued foundation unit Personal study programme.

This unit encourages students to formulate and complete a personal programme of study. Students will develop a series of projects, using skills and concepts which they have encountered in units which have been studied previously. Some projects may be similar to work done in other units and some may focus on establishing links between such units. Other work may address issues and themes not considered elsewhere on the BA English programme. Individual advanced personal study programmes may include:

a detailed examination of one or more authors
comparison of works by different authors in relation to particular issues and themes, or critical problems
more advanced study of theoretical approaches to literary and cultural studies
studies of particular genres
an examination of writing techniques
study of some literature not originally written in English.
Attention will be given to all phases of the programme, from deciding on a suitable range of projects to preparing for the examination. No specific reading is required for this unit, since students will be constructing their own courses of study, in conjunction with the advice given in the subject guide and in the academic handbook. In the examination students will be expected to demonstrate that they have undertaken some original work which is not entirely derived from work in other units of the degree. The range of topics to be examined will include literary, theoretical, generic and conceptual areas of study.

Schedule C / Scheme of award*

* Students should note that this is a revised Scheme of award, applicable for all students graduating in 2008-09 and later.

Units are marked according to the following scale:

Mark range	Class equivalent
70 and over	First Class Honours
60 – 69	Second Class Honours (Upper Division)
50 – 59	Second Class Honours (Lower Division)
40 – 49	Third Class Honours
35 – 39	Pass
0 – 34	Fail

A student is required to have been examined in (or exempted from) units to a value of **twelve** full units, having made the maximum permitted number of attempts to pass.

In order to be considered for the award of the degree with Honours, a student must pass units to a value of **ten** full units, at least three of which must have been passed from Group B of the Advanced units.

Exceptionally, a Pass classification may be awarded on the basis of passes in units to the value of **nine** full units.

The class of degree will be based on the value of ten full units, including marks for one failed unit or two failed half units if necessary.

The class of degree awarded will normally be based on the marks obtained in the best three Foundation units plus the best seven Advanced units. A relative weighting of the best three marks from the Foundation units and the best seven marks from the Advanced units will be applied. Foundation units are given less weight than Advanced units. If necessary, marks for one or more failed units shall be included*.

If, on the occasion that a student enters examinations to complete the degree (i.e. to complete the total of twelve units attempted), he or she fails in one or more units after the maximum permitted number of attempts but has passed in the ten units required for the award, the student will be classified and awarded the degree in the basis of the units taken. The

student will not be permitted to make a further attempt at any failed units.

When a student is exempted from any course-unit examinations, the Examiners shall assess his/her class of Honours entirely upon his/her performance in the course examinations in which he/she is examined.

Note:

** Even though students have to pass ten units, and ten are included in the degree classification calculation, this still means that one failed unit may have to be included in the calculation.*

For example, a student who passes all four Foundation units and subsequently fails two Advanced units after making the maximum permitted number of attempts to pass (though passing the other six, including at least three units from Group B of the Advanced units) will have a total of ten units passed, and will be eligible for the award of the degree.

The student would have a total of six passed Advanced units; however seven Advanced units must be included in the degree classification calculation, meaning that one failed unit will be included in the calculation.

Schedule D – Assessment criteria

70-100% - First Class Honours

Mature and full grasp of issues raised by the question, communicated fluently within a structured essay demonstrating analytical rigour and an element of independent thought and reaching cogent conclusions; supported by detailed insight into primary texts and (where appropriate) into context and/or secondary criticism; a professional standard of execution. A mark in this range represents the overall achievement of the course and programme learning outcomes to a distinguished level. In line with College policy on grading criteria, the 'First' classification is further subdivided into 'excellent' (70-79%), 'outstanding' (80-89%), and 'exceptional' (90-100%).

60-69% - Second Class Honours (Upper Division)

Lucid and analytical discussion showing clear understanding of some of the issues raised by the question, and making aptly selective use of course text(s) and concerns in a firmly structured way to reach well substantiated conclusions. Well articulated and presented to a good standard of professionalism. A mark in this range represents the overall achievement of the course and programme learning outcomes to a very good level.

50-59% - Second Class Honours (Lower Division)

Recognition of some significant implications in the question, and an ability to ground discussion and conclusions in a satisfactory range of primary and (where appropriate) secondary reading; evidence of some facility in professional modes of structure, expression and presentation. A mark in this range represents the overall achievement of the course and programme learning outcomes to a good level.

40-49% - Third Class Honours

A limited attempt to answer the question, demonstrating a basic familiarity with course text(s) and/or issues; adequate competence in organisation and expression. A mark in this range represents the overall achievement of the course and programme learning outcomes to a satisfactory level.

35-39% - Pass

Some evidence of an attempt to address the question, with a minimal range of detail and analysis; some evidence that the concerns of the course have been understood; bare degree-level competence in expression and organisation. A mark in this range represents the overall achievement of the course and programme learning outcomes to a threshold level.

Below 35% - Fail

An essay may fail on grounds of inadequate relevance to the question; lack of evidence of the student having studied the work set for the course; incoherent expression and argument; learning outcomes insufficiently demonstrated. In line with College policy on grading criteria, the 'Fail' classification is further subdivided into 'fail' (25-34%), 'bad fail' (10-24%), 'very bad fail' (1-9%), and a categorical 0% applied either for failure to submit an assessment / write answers within an exam; or for a plagiarised assessment.

General Regulations for Degrees and Other Awards at Certificate, Intermediate and Honours Levels

These General Regulations govern all degrees and other awards placed at the Certificate, Intermediate and Honours Levels of the *Qualifications Framework for the External System* of the University of London, and the programmes of study leading to those awards.

1. The Regulations

Introduction

1.1 These General Regulations govern all degrees and other awards placed at the Certificate, Intermediate and Honours Levels of the *Qualifications Framework for the External System*, as listed in paragraph 2.1. Individual programmes of study leading to degrees and other awards at those levels are governed by both these General Regulations and specific Programme Regulations.

1.2 The rules within these General Regulations apply, in their entirety, to all of the awards listed in paragraph 2.1, except where indicated otherwise.

1.3 Registered External students (including Occasional students and students registered for Supplementary subjects, see paragraph 1.7) are required to comply with these General Regulations and the appropriate Programme Regulations. They must also comply with the procedures, deadlines and instructions issued by the University in, for example, the student handbook and Notice to Candidates. The University is not responsible for any consequences arising from failure to comply with these Regulations, procedures, deadlines or instructions.

1.4 It is a student's responsibility to ensure that his or her choice of subjects complies with the Regulations that are current for that year.

1.5 The rules relating to a programme of study in any given year are those included in the Regulations for that current year and not in the year in which the student initially registered (see also paragraph 1.9).

1.6 On all matters concerning the interpretation of the Regulations, or on which they are silent, the decision of the University shall be final.

Occasional students and Supplementary subjects

1.7 Under these Regulations, and where permitted in paragraph 1 of the Programme Regulations, an applicant may apply to register for one or more subjects from a particular degree or diploma:

- an applicant who has decided not to register for a full degree or diploma as an External student may apply to register as an '**Occasional student**'
- an applicant who has already been awarded a degree or diploma as an External student may apply to register for '**Supplementary subjects**'.

In both cases, the student's choice of subject(s) must be approved by the University.

Changes to the Regulations

1.8 The Regulations are reviewed and published annually, and are subject to change.

1.9 Two years' notice will normally be given to registered students of any major amendment of the Regulations. Five years' notice will be given to registered students should the University be required to withdraw the programme of study for which they are registered.

Terminology and definitions

1.10 The programmes of study leading to degrees and other awards may be referred to, in the Regulations, as 'programmes'. Undergraduate Certificates, Undergraduate Diplomas, Advanced Diplomas and Graduate Diplomas (or Diplomas for Graduates) are referred to jointly as 'diplomas'. First degrees are referred to as 'degrees'.

1.11 These General Regulations describe the individual elements of a programme as 'subjects'. In the Programme Regulations, these may be called 'units', 'courses', or 'modules'.

1.12 The term 'examination' used in the Regulations refers to the entire assessment for a subject, and includes not only the written paper for that subject but also any coursework, project, dissertation or online participation that contributes towards the final assessment.

1.13 'Credit' for a subject, on the basis of the same or an equivalent subject previously passed, may be awarded to a student who has been registered with the University of London for a programme of study. The mark obtained at the examination at which the subject was passed will be carried forward to the student's record and will contribute towards his or her award, in accordance with the criteria for awards given in the respective Programme Regulations.

1.14 'Exemption' from a subject may be granted to a student who has studied **either** for an award with another institution **or** for a programme of study with the University of London, where the subject passed is not sufficiently equivalent for credit to be awarded. The mark obtained at the examination at which the subject was passed will **not** be carried forward to the student's record and therefore will not contribute towards his or her award.

1.15 The 'Admission Notice' is provided to each student who has made an entry to an examination. The Admission Notice contains the student's candidate number and confirmation of the dates and time of the examination(s) for which he/she has entered.

1.16 The 'Notice to Candidates' contains prescribed rules for the examinations. The Notice to Candidates is provided to students together with their Admission Notice.

Student complaints procedure

1.17 The University has a *Procedure for External student complaints* which can be found in the student handbook/manual (or the equivalent publication) and on the External System web site.

2. Awards to External students

2.1 The University grants the following awards at the Certificate, Intermediate and Honours Levels to External students:

- Undergraduate Certificates
- Undergraduate Diplomas
- Advanced Diplomas
- Graduate Diplomas (or Diplomas for Graduates)
- First (or Bachelor's) degrees.

2.2 The definition, level, volume and learning outcomes of these awards are described in the *Qualifications Framework for the External System*, which can be accessed via the External System web site.

2.3 Degrees may be awarded with the following classifications: First Class Honours, Second Class Honours (divided into Upper Division and Lower Division), Third Class Honours and Pass. Diplomas are awarded without classification, although some may be awarded with a mark of Distinction, Merit, Credit or Pass (see paragraph 1 of the Programme Regulations).

2.4 In exceptional circumstances, a student registered for a degree may be awarded an Aegrotat degree (see paragraph 11).

2.5 A certificate under the seal of the University will be delivered to each successful student who is granted a degree or other award. Unless indicated otherwise in paragraph 1 of the Programme Regulations, the date of the award will be **1 August**.

2.6 External students are examined to the same standard as that required of students enrolled at individual Colleges or Institutes of the University. The Ordinances and Regulations of the University state that "*candidates granted degrees and other awards shall have attained the same academic standard irrespective of mode or place of study or examination*".

2.7 To be eligible for an award of the University as an External student, a student must have:

- registered with the University as an External student for the relevant programme of study **and**
- satisfied the requirements for the relevant award and complied with the Regulations for the programme concerned in all respects **and**
- made satisfactory payment to the University of all due fees and accounts.

The University reserves the right not to grant the award to a student who fails to satisfy any of these conditions.

2.8 To register for a programme of study as an External student, an applicant must satisfy the conditions given in paragraph 4 of the relevant Programme Regulations. In addition, an applicant who was previously either registered as an External student or enrolled at a constituent College or Institute of the University of London must have made satisfactory payment to the University or College/Institute of all due fees and accounts. An applicant who fails to satisfy this condition will **not** be permitted to register, or to register again, as an External student.

2.9 An applicant who has previously received an award of the University of London, or whose registration with the University was terminated because he or she had exhausted the permitted number of attempts at an examination, may apply to register again as an External student for a programme of study in a different subject or field of study.

2.10 Unless paragraph 1 of the relevant Programme Regulations states otherwise, an applicant who has previously received an award of the University of London, or whose registration with the University was terminated because he or she had exhausted the permitted number of attempts at an examination, may apply to register again for a programme of study in the same subject or field of study. All applications will be considered on an individual basis. Permission to register in these circumstances will be given at the discretion of the University and will be subject to any further conditions specified in these General Regulations and in the relevant Programme Regulations, or by the University.

2.11 A former student of the University who is applying to register again as an External student under the provisions of paragraphs 2.9 or 2.10 will be required to satisfy the entrance requirements for the programme of study for which he or she is applying and the conditions given in paragraph 2.8.

Occasional students and Supplementary subjects

2.12 Successful Occasional students and students taking Supplementary subjects will receive a certificate for each subject passed.

2.13 Occasional students may not accumulate passes in relevant subjects and then apply to be awarded a degree or diploma.

2.14 A pass awarded in a Supplementary subject will not alter the classification or mark for the degree or diploma already awarded.

3. Application, entrance requirements and exemptions

Application

3.1 In order to be considered for registration as an External student, applicants are required to submit an application in accordance with the procedures and deadlines given in the relevant prospectus.

Entrance requirements – degrees

3.2 To be eligible to register for a degree as an External student, an applicant must:

- *normally* be at least 17 years of age at the time of registration **and**
- satisfy the University's *general entrance requirements* (see paragraph 3.3) **and**
- satisfy any *course requirements* and/or *computing/Internet requirements* (see paragraph 4 of the relevant Programme Regulations).

3.3 To satisfy the general entrance requirements an applicant must have passes in:

either two subjects at GCE 'A' Level, and at least three further subjects at GCSE or GCE 'O' Level (at not less than grade C, or a 'pass' if taken prior to 1975)

- or** three subjects at GCE 'A' Level (with one 'A' Level at not less than grade D)
- or** three subjects at GCE 'A' Level, and one further subject at GCSE or GCE 'O' Level (at not less than grade C)
- or** two subjects at GCE 'A' Level, and two further subjects at 'AS' Level.

In addition to the above criteria, the University may accept qualifications of an equivalent standard to 'A' Levels and GCSEs. The decision on equivalent qualifications is taken at the discretion of the University of London.

3.4 The University reserves the right to request applicants to provide evidence acceptable to the University of oral and written competence in English before an offer of registration can be made.

Entrance requirements – diplomas

3.5 To be eligible to register for a diploma as an External student, an applicant must:

- normally be at least 17 years of age (or the normal minimum age indicated in the Programme Regulations) at the time of registration **and**
- satisfy the relevant *entrance requirements* and any *computing/Internet requirements* (see paragraph 4 of the relevant Programme Regulations).

3.6 The University reserves the right to request applicants to provide evidence acceptable to the University of oral and written competence in English before an offer of registration can be made.

Entrance requirements – Occasional students

3.7 In order to be accepted as an Occasional student, an applicant must satisfy the entrance requirements for the appropriate degree or diploma.

Exemptions

3.8 Where permitted in paragraph 4 of the Programme Regulations, students who satisfy the relevant entrance requirements to register for a programme of study and are appropriately qualified may apply for exemption from specified subjects. Applications will be considered on the basis of studies successfully completed at an appropriate level, as defined in the Programme Regulations, or on the basis of studies or qualifications specified in the Programme Regulations.

3.9 Where exemption is permitted in paragraph 4 of the Programme Regulations, students can be considered for exemption from up to **one third** of the programme concerned. Exemption can normally be granted from foundation/first year equivalent level subjects only, as defined in the Programme Regulations.

3.10 No exemption (including 'automatic' exemption) will be granted unless the student has made an application in accordance with the University's procedures and deadlines.

3.11 Applications for exemption cannot be considered after a student has made entry to the examination for the subject, Part or Year concerned. Students who have failed an examination may not, at a later stage, apply for exemption from that examination.

3.12 A fee is payable for all applications for exemption (see paragraph 12), except for those where exemption is awarded 'automatically' (see the Programme Regulations for a list of any automatic exemptions).

3.13 All exemptions are granted at the discretion of the University.

3.14 Exemptions are valid only for a limited time and as indicated in the offer of exemption. If a student does not enter an examination within this period, then the exemption will lapse and it will be necessary to make a fresh application.

3.15 Exemptions are valid only for the particular programme of study and subject for which they have been awarded. Exemptions will no longer be valid if the programme is withdrawn before the student registers. Students who transfer their registration to another programme may be required to submit a further application for exemption.

3.16 Students who are exempt from a specific subject are not required or permitted to offer the same, or equivalent, subject at a later stage.

4. Rules of progression

Progression within a programme of study

4.1 Students are required to comply with the rules of progression given in paragraph 3 of the Programme Regulations.

4.2 Students are not required to enter examinations every year nor to enter on the date they indicate at the time of registration, unless the Programme Regulations state otherwise.

Progression from an undergraduate diploma to a related degree

4.3 An External student registered for an undergraduate diploma may progress to a related degree provided that:

- he or she has completed the requirements for the award of the diploma **or**
- he or she already satisfies the entrance requirements for the degree concerned, as well as any other conditions stipulated in the Programme Regulations for the degree concerned **or**
- he or she satisfies any other conditions specified for progression in paragraph 3 of the Programme Regulations for the degree concerned.

4.4 A student who progresses to a related degree will be credited with the same or equivalent subjects passed. Any restriction on the use of credited subjects is given in the Programme Regulations.

4.5 The attempts at any failed subjects which are common to the degree will be carried forward and will count towards the number of attempts permitted at those subjects.

4.6 Students who have not completed the requirements for the diploma but are permitted to transfer (see paragraph 4.3) will **not** subsequently receive the award of the diploma under any circumstances.

5. Period of registration

Period of registration – degrees

5.1 The minimum period of registration for a degree is **three** years from a student's effective date of initial registration for that degree, **or two** years where maximum exemption has been granted, **or** as indicated in paragraph 2 of the Programme

Regulations. No reduction in the prescribed minimum period of registration will be permitted.

5.2 The maximum period of registration for a degree is **eight** years from the effective date of initial registration (but see paragraphs 5.8, 5.9 and 8.4).

5.3 Students registered for an undergraduate diploma who progress to a related degree (see paragraph 4) will have the maximum period of registration of eight years for the degree counted from the effective date of initial registration for the diploma.

5.4 Students registered for the Access route who progress to a degree in the fields of Economics, Management, Finance and the Social Sciences will be given a **new** eight year period of registration effective from **1 September** in the year that they progress.

Period of registration – diplomas

5.5 The minimum period of registration for a diploma is **one** year from a student's effective date of initial registration for that diploma, **or** as indicated in paragraph 2 of the Programme Regulations. No reduction in the prescribed minimum period of registration will be permitted.

5.6 The maximum period of registration for a diploma is **five** years from the effective date of initial registration (but see paragraphs 5.8, 5.9 and 8.4). The maximum period of registration is subject to the student satisfying any attendance requirements given in paragraph 2 of the Programme Regulations, and subject to paragraphs 5.13 and 5.14 of these General Regulations.

Period of registration – Occasional students and Supplementary subjects

5.7 Registration as an Occasional student or for Supplementary subjects is valid for a maximum period of **four** years from the effective date of initial registration for the subject(s) concerned.

Renewal of registration

5.8 Where permitted in paragraph 2 of the Programme Regulations, application for a renewal of registration for a further eight year period (for degrees) or five year period (for diplomas) may be made by students who have not completed all the requirements of the degree or diploma within the maximum period of registration.

5.9 Renewal of registration is at the discretion of the University which will take into account the progress made by the student during registration. If approved, the registration will be subject to the Regulations in force at the time of renewal and to payment of the registration fee (and, where appropriate, the relevant subject fees) applicable at that time.

Effective date of registration

5.10 Unless indicated otherwise in paragraph 1 of the Programme Regulations, a student's effective date of initial registration for a programme of study will be calculated as follows:

- **1 September:** when registering between 1 September and 31 December
- **1 January:** when registering between 1 January and 30 April
- **1 May:** when registering between 1 May and 31 August.

5.11 Only students whose **effective** date of initial registration is on or before **1 September** in any year may enter examinations in the following year. A student whose effective date of registration is **1 January** or **1 May** will not be permitted to enter the examination until the following year.

5.12 Students whose effective date of initial registration is **1 January** or **1 May** will be permitted to enter an examination for the degree up until **30 September** in the year that their registration expires without payment of a further registration fee.

Conditions for continued registration

5.13 Students who are required to pay a continuing registration fee in order to maintain their registration (see paragraph 7 of the Programme Regulations, where applicable) are required to pay this fee by **1 September** (or by the date given in the continuing registration letter) in the year in which it is due. The registration of a student who does not pay this fee by the due date will be deemed to have lapsed. Registration may be re-instated upon payment of all outstanding continuing registration fees. Alternatively, a student may opt to cancel his or her registration and pay a new registration fee, receiving a new registration period of eight years. At its discretion, the University may require a student who wishes to continue his or her studies to take one or the other of these options. In either case, attempts at examinations, whether successful or otherwise, will remain valid and will count towards the number of attempts at that examination and towards the final award, as appropriate.

5.14 The University reserves the right to apply *The Disciplinary Procedure* and the *Suspension and Termination of Registration of Students in Debt* process as described in the University of London Ordinances (Ordinances 26 and 28 respectively).

6. Transfer

Transfer of External students to different programmes at Certificate, Intermediate or Honours Level, and within the same programme

6.1 Unless otherwise prohibited by the Programme Regulations concerned, an External student registered for a programme of study at Certificate, Intermediate or Honours Level who wishes to change to another programme at one of those Levels may apply to transfer their registration. The student will be required to satisfy the regulations and entrance requirements for the programme to which he or she wishes to transfer.

6.2 A student registered for a programme of study with more than one 'scheme' or 'route' may apply to transfer between those schemes or routes.

6.3 The rules in paragraphs 6.4 to 6.9 apply both to students transferring between different programmes of study and to students transferring within the same programme. Further rules are given in the relevant Programme Regulations.

6.4 All applications to transfer will be considered on an individual basis, and permission to transfer will be at the discretion of the University and subject to the Programme Regulations concerned. (Students registered for a degree in the field of Economics, Management, Finance and the Social Sciences who wish to transfer to another degree in that same field are not required to submit a transfer application. Further

information is given in the Programme Regulations for the degrees concerned.) Students may be required to cancel their registration and register afresh.

6.5 Any additional fees payable (see paragraph 12.4) and any period of transferred registration granted shall be at the discretion of the University. Any refund of fees already paid will be subject to the conditions in paragraph 12.

6.6 An application to transfer which is submitted after a student has made entry to any examination will **not** be considered until after the result of that examination has been published. The result of that examination will then be taken into account by the University in instances when permission to transfer is dependent on the student's examination record and/or where the student is applying to transfer between the routes or schemes of the same programme of study.

6.7 In certain circumstances, students who transfer may receive credit for subjects, Parts or Years already passed. Details of such credit arrangements are given in the Programme Regulations.

6.8 Students who receive credit for subjects passed will not be permitted to re-enter the examination for those subjects. The marks obtained at the examinations at which the subjects were passed will contribute towards the student's award, in accordance with the criteria for awards given in the respective Programme Regulations.

6.9 Students who are not permitted to transfer to a particular programme but who wish to register for that programme must cancel their registration for the other award and apply to register afresh, subject to satisfying the requirements of paragraph 4 of the Programme Regulations. Students who are permitted to register afresh in this way:

- will **not** be permitted to carry credit for any subjects previously passed either to the programme concerned, or, in the event of a subsequent transfer, to another programme **and**
- will **not** be permitted to carry any failed attempts at subjects from their previous registration.

Transfer of External students to a programme at Masters Level

6.10 Students registered for a programme of study at Certificate, Intermediate or Honours Level (see paragraph 2.1) are not permitted to transfer their registration to a programme at Masters Level. Students will instead be required to cancel their existing registration and to submit a fresh application for registration and comply with the Regulations for the programme concerned.

Registration and credit transfer of College-based students

6.11 A student in attendance at a College or Institute of the University of London may apply to complete their studies for the same award as an External student and may be considered for credit and/or exemption for subjects previously passed. All applications for credit and/or exemption will be considered on an individual basis and at the discretion of the University.

6.12 Students who receive credit for subjects passed will not be permitted to re-enter the examination for those subjects. The marks obtained at the examinations at which the subjects were passed will contribute towards the student's award, in

accordance with the criteria for awards given in the respective Programme Regulations.

6.13 The rules concerning exemptions are given in paragraph 3.

7. Assessment

7.1 Students registered for a degree or diploma or for Supplementary subjects, or as an Occasional student, are required to satisfy the assessment requirements for the subject(s) taken and may not make more than the number of attempts permitted in paragraph 6 of the Programme Regulations.

7.2 An examination is governed by the Regulations in force at the time of the examination and not at the time that a student was initially registered or first attempted the examination concerned (but see also paragraph 1.9).

7.3 In order to sit an examination, a student must:

- have completed the relevant application and registration/enrolment procedures with the University by the appropriate deadlines and be registered as an External student for the programme concerned **and**
- meet the conditions of paragraph 5.11 **and**
- have made an examination entry in accordance with both the University's and the appropriate examination centre/Overseas Examination Centre's instructions and deadlines.

7.4 Oral and aural examinations are normally held only in London. Permission to take oral/aural examinations at a centre other than London is dependent on the ability of the examination centre/Overseas Examination Centre to make arrangements acceptable to the University for the conduct of the examinations. Students for whom arrangements to take the oral/aural examinations outside of London cannot be made may apply for permission to take these examinations in London and the written papers elsewhere in the United Kingdom and Ireland or overseas.

7.5 Except in the circumstances of paragraph 7.6, all examinations by written paper, wherever held, will take place on the same date and at the same time. The University reserves the right to set different papers in the same subject in separate countries and in different time zones.

7.6 In the event of any unavoidable delay in the arrangement of examinations in a country other than the United Kingdom, the Overseas Examination Centre will arrange for the relevant papers to be taken with as little deviation as possible from the original dates and times assigned to them. Students are required to abide by any such revised arrangements. The University reserves the right not to mark a paper taken at a different time from that prescribed.

7.7 Where it is deemed necessary, Examiners may change the format or rubric of a written paper, from that of a previous year, without prior notice to students.

7.8 Except where the syllabus/course outline or rubric for a written paper for a particular subject indicates otherwise, all answers to examinations must be written in English.

Examination centres

7.9 Examinations by written paper are held at established examination centres worldwide.

7.10 Outside the United Kingdom and Republic of Ireland, examinations are conducted by independent bodies known as Overseas Examination Centres.

7.11 In countries where an established Overseas Examination Centre, students must use the facilities provided by that Centre. The University will not establish an alternative centre in those countries.

7.12 All examinations are held at the discretion of the examination centre/Overseas Examination Centre and are subject to any conditions they may impose.

7.13 Students are required to apply to the relevant examination centre/Overseas Examination Centre for permission to sit an examination. The University can accept no responsibility for making examination arrangements on behalf of a student. It is entirely at the discretion of the examination centre or Overseas Examination Centre to accept or refuse an entry to an examination.

7.14 A fee is normally levied by all examination centres (other than London) and Overseas Examination Centres. This fee is payable by students each time they make an examination entry. The University cannot be responsible for this fee nor can it influence the level of fee charged.

8. Number of attempts permitted

8.1 A student who fails to satisfy the Examiners in an examination, and who has not yet satisfied the conditions for the Board of Examiners to determine his or her final result, may be permitted or required to resit that examination, up to the maximum number of attempts specified in paragraph 6 the Programme Regulations.

8.2 A student who enters an examination hall to attempt a written paper will be considered to have made an examination attempt. Unless otherwise stated in the Programme Regulations, absence from an examination will not count as an attempt.

8.3 The mark or grade awarded for a second or subsequent attempt at an examination will supersede any previously awarded mark or grade for that examination, unless the Programme Regulations state otherwise.

8.4 If, on the last permitted occasion that a student sits an examination, he or she receives the result 'Fail' or 'Retired', his or her registration for the programme concerned will cease unless the Programme Regulations permit the student to proceed as the requirements for that award may still be satisfied, in which case the mark obtained on the latest occasion may be carried forward and may count towards the final award.

8.5 Except as otherwise provided for by the University, students may not make a further attempt at any subject already passed or for which specific exemption or credit has been awarded.

8.6 A student who has failed a Part or Year of an examination, while satisfying the Examiners in some papers within that Part or Year, will normally be required to take all the papers of the Part or Year on any re-entry. A student who has passed a Part or Year of an examination will not be permitted to re-enter papers within the Part or Year.

9. Students with a disability and/or special needs

9.1 The University has a policy for External students with a disability and/or special needs and a statement explaining this policy is given on the External System web site.

9.2 As part of its policy, the University will make every reasonable effort to accommodate the requirements of a student with a disability and/or special needs by, wherever possible, providing any study materials in a different format (e.g. large print) or another medium, and/or by making special examination arrangements. If the University is unable to provide the study materials in the format which has been requested, the University will endeavour to make an alternative suggestion.

Special examination arrangements

9.3 The University has a Panel which considers special examination arrangements for students with a disability and/or special needs. The aim of the Panel is to make sure that a student with a disability and/or special needs is neither disadvantaged nor advantaged when compared to other students. The University cannot guarantee that special examination arrangements will be possible in every case.

9.4 Applications from students with a disability and/or special needs may be considered for the use of special aids or for extra time in the examinations.

9.5 Special arrangements for examinations at an *ad hoc* centre may be made in very exceptional circumstances and then only in the United Kingdom. Arrangements **cannot** be made for oral or practical examinations to be held at an *ad hoc* centre, although in exceptional cases it may be possible to permit the use of special aids. Arrangements for examinations in a student's home are **not** made. Additional fees may be payable for arrangements at an *ad hoc* centre.

9.6 A student who finds handwriting difficult due to medical or learning difficulties must apply to the University for special arrangements to be made. The University will not transcribe illegible scripts. Any script deemed illegible by the Board of Examiners will be assigned a mark of zero and a fail result will be given. This will count as an attempt at the examination.

10. Conduct of examinations

10.1 All students sitting examinations are required to comply with the rules governing the conduct of examinations given below and in the Notice to Candidates accompanying the Admissions Notice.

Representations about examinations

10.2 Students who wish the Board of Examiners to know of any illness or other adequate cause which they think may have affected their performance must **immediately** inform the Examinations Office and furnish a supporting medical certificate or other supporting certification obtained at the time of illness. Notification received more than **three weeks** after the date of the last examination will **not** be taken into account by the Examiners.

10.3 Appeals against the results of examinations **may not be made** on academic grounds. The University will consider representations concerning examination results made on the grounds of administrative error or where there is concern that the examination may not have been conducted in accordance

with the relevant Instructions and/or Regulations. An administration fee (currently £50 per paper) is payable for the consideration of such representations (refundable in the event that an error is found). Any representation must be made within **one month** of the publication of the decision of the Board of Examiners to which it relates and should be addressed to the Head of Special Examination Services and accompanied by payment of the administration fee. Representations must state the grounds on which the appeal is made and provide evidence to support it. Further information on the procedure may be obtained from the Head of Special Examination Services.

Permitted materials

10.4 A student may use in the examination only such books, notes, statistical tables, instruments, or other materials or aids as have been specifically permitted. Details of such permissions are given in the Programme Regulations. No other books, notes, instruments, or other materials or aids whatsoever may be introduced into an examination room or be handled or consulted during an examination. Any such materials or aids in the possession of a student on entry to the examination room must be deposited immediately with the Invigilator before the examination starts. It is an examination offence to introduce unauthorised materials into the examination room.

10.5 The use of calculators in the examinations is strictly controlled. Students may use their own electronic calculators in the examinations provided that:

- a) the Programme Regulations permit this
- b) the calculator complies with the specification given in paragraph 10.6
- c) Where no such permission is given in the Programme Regulations, calculators may **not** be used.

10.6 Where calculators are permitted, the following specification will apply, unless the Programme Regulations state otherwise:

- Non-programmable. The use of a calculator or other electronic device that communicates, stores textual or numerical information, or displays textual (except error) messages, graphical or algebraic information is strictly forbidden. The use of a calculator with alphabet and/or symbol keys not listed below is strictly forbidden.
- PDAs, mobile phones or other devices are forbidden
- Hand held
- Compact
- Portable
- Solar and/or battery powered
- Quiet in operation
- The use of calculators with the following symbols and functions **only** are permitted:
 - Digit keys 0 to 9 and decimal point;
 - Keys for basic arithmetical functions of addition, subtraction, multiplication, division and equals;
 - Percentage key;
 - Square root key;
 - Basic 3 key memory (MRC, M-, M+);
 - Clear keys (C, AC);
 - On/off key.

10.7 The use of any calculator other than the type specified in the paragraph 10.6 of the General Regulations, or in paragraph 6 of the Programme Regulations, will constitute an examination offence and will be subject to the provisions in paragraph 10.16 of these regulations. Students are responsible for ensuring that their calculators are in working order for the examination. Students must ensure that they have alternative means of calculation in the event of the calculator failing during the examination, either through the use of a second calculator,

which complies with the specification given in the Programme Regulations, or to continue the examination without the use of a calculator. If students use electronic calculators in examinations they must indicate on their examination scripts the name and type of machine used. Calculators will **not** be provided by the University

Examination offences

10.8 It is an examination offence to introduce into, or use in the examination room, unauthorised materials or aids. Any unauthorised materials or aids brought into an examination room and not deposited with the Invigilator (see paragraph 10.4) must be surrendered to the Invigilator on request. Any materials or aids so surrendered may be handed over by the Invigilator to the University which may make copies of them. The original materials or aids (together with all such copies) may be retained by the University at its absolute discretion.

10.9 Students must not pass any information from one to another during an examination of a written paper. A student may not act in collusion with another student or any other person, nor copy from another student, nor engage in any similar activity. Any of these activities constitutes an examination offence.

10.10 Plagiarism is the presentation of another person's thoughts or words as if they were the student's own: for example, copying from text books and other sources (including the Internet) without due acknowledgement that the passages quoted are copied and without giving the source of those passages (see paragraph 10.12). Plagiarism is an examination offence.

10.11 All work submitted as part of the requirements for any examination must therefore be expressed in the student's own words and incorporate his or her own ideas and judgements.

10.12 Direct quotations from the published or unpublished work of another person must always be clearly identified as such and a full reference to the source must be provided in the proper form. A series of short quotations from several different sources, if not clearly identified as such, constitutes plagiarism in the same way as an unacknowledged quotation from a single source. Equally, if another person's ideas or judgements are summarised, the student must refer to that person in the text and give details of the work to which reference is made. Further instructions on acknowledging other people's work and the extent to which other sources may be quoted is given in student handbooks.

10.13 It is an examination offence to submit work which has been written jointly by two or more persons, unless expressly permitted in the relevant Programme Regulations.

10.14 Assignments, essays, projects, reports, dissertations and other similar work must therefore be the student's own work and must be written without the assistance of other people, except where expressly permitted in the Programme Regulations. Students will be required to submit a signed declaration for all such work submitted, stating that they understand what is meant by plagiarism, and confirming that the work submitted is entirely their own and that the use of published or unpublished works of other people has been acknowledged in accordance with the University's requirements.

10.15 It is the responsibility of the student to safeguard his or her assignments, essays, projects, reports, dissertations and other similar work and to prevent them from being copied by other students.

10.16 The examination offences listed in the foregoing paragraphs will be treated as cheating or irregularities of a similar character under the provisions of the Regulations for Proceedings in respect of Examination Offences by Candidates for University Awards, except as otherwise provided for in the relevant Programme Regulations. Under the Regulations for Proceedings in respect of Examination Offences by Candidates for University Awards students found to have committed an offence may have the results of their examinations withheld, and may be excluded from all future examinations of the University. A copy of these Regulations may be obtained from the Head of Student Assessment.

Other matters

10.17 The University reserves the right to require students sitting an examination for a written paper to remain within the examination hall or its precincts for the duration of the relevant paper.

10.18 All examination scripts are the property of the University and will not be returned to students. Answers to assignments, essays, course projects and other similar work written in the student's own time will only be returned to the student as described in the relevant Programme Regulations. Final reports on dissertations will not be returned to students, unless indicated otherwise in the Programme Regulations.

10.19 All question papers will be retained by the University.

11. Aegrotat degree provisions

11.1 A student registered for a degree who has been absent from any paper(s) of the examination on the occasion on which he or she enters to complete the degree, through illness or any other cause judged sufficient by the University such as death of a near relative, may apply to be considered for the award of an Aegrotat or classified degree in accordance with the Programme Regulations and with the provisions below where these are applicable.

11.2 A student who has been present for all papers of the examination on the occasion on which he or she enters to complete the degree, but considers that his or her performance has been adversely affected by illness or any other cause judged sufficient by the University such as death of a near relative, may apply to be considered for the award of an Aegrotat or classified degree in accordance with the Programme Regulations and with the provisions below where these are applicable.

11.3 An application for consideration by the Examiners for the award of an Aegrotat or classified degree based on the standard reached by the candidate in the papers taken must be submitted to the appropriate Examinations Office as soon as possible and not later than three weeks from the last day of the examination, and must be accompanied by a medical certificate or other evidence of the grounds on which it is made. In order to reach a decision on the application, such further information or supporting evidence as may be required must be provided on request.

11.4 If the Examiners are able to decide on the basis of the examination evidence that a student who has been present for all papers or who has been absent from one or two papers has reached the standard required for the award of a degree with a Pass or Honours classification, they shall recommend the award of such a degree and shall not consider the candidate for the award of an Aegrotat degree. The Examiners shall not recommend the award of a class of degree higher than the overall level which the candidate has achieved in the work actually presented.

11.5 In the case of a student not recommended for the award of a classified degree, the Examiners will decide whether, having regard to the work submitted for the paper(s) of the examination which the student attended, he or she reached a standard which, if also reached in the remainder of the examination, would have qualified him or her for the award of a degree. In such a case the Examiners may recommend the award of an Aegrotat degree.

11.6 If the Examiners decide that a student is eligible for the award of an Aegrotat degree, the student may then either apply for the award of the Aegrotat degree or re-enter the examination at a later date.

11.7 A student who has informed the University in writing that he or she wishes to apply for the award of the Aegrotat degree will not be eligible thereafter to re-enter for the examination. A student who re-enters the examination will cease to be eligible to apply for the award of an Aegrotat degree.

11.8 An Aegrotat degree is awarded without any classification.

12. Fees

12.1 Students are required to pay the fees given in paragraph 7 of the Programme Regulations in full at the time when they fall due. Fees must be paid in accordance with the University's procedures and deadlines given in the prospectus and Student handbook (as applicable).

12.2 The University reserves the right to amend previously announced fees. The University also reserves the right to make additional charges (see paragraph 7 of the Programme Regulations).

12.3 Students who are permitted to proceed to a degree from a related undergraduate diploma (see paragraph 4) will not normally be required to pay a new registration fee for the degree, but will be required to pay the appropriate continuing registration fee or, where applicable, the appropriate remaining subject fees.

12.4 Students who are permitted to transfer their registration to another programme of study (see paragraph 6) shall be required to pay the relevant fees, for the programme concerned, in order to do so. Any additional fee payable shall be at the discretion of the University. Any refund of fees already paid will be subject to the conditions in paragraphs 12.6 to 12.9.

12.5 Students who are permitted to renew their registration at the expiry of the initial period of registration (see paragraph 5.8) will be required to pay a further full registration fee. Students who are permitted to renew their registration for a programme of study which is being phased out will be required to pay a proportion of the full registration fee, the amount depending on the number of years remaining before the last examination for the programme concerned. In addition to the registration fee, **all** students will be required to pay, as applicable, either the continuing registration fee or the appropriate subject fees, under the Regulations in force at that time.

Refunds

12.6 Application handling fees and exemption application fees are **not** refundable.

12.7 Registration and continuing registration fees will **not** be refunded except as provided below:
If a student dies or is prevented from pursuing his or her studies through a disabling illness or that of a near relative for whose

care the student is responsible, a proportion of the registration and any continuing registration fees which have been paid will be refunded at the discretion of the University provided that:

- the application is made within two years of the effective date of registration
- the student has not already entered the examinations as specified in paragraph 7 of the relevant Programme Regulations
- such medical or other evidence as may be required is submitted.

12.8 Subject fees, where applicable, will only be refunded as indicated in paragraph 7 of the relevant Programme Regulations.

12.9 Examination entry fees are **not** refundable nor can they be transferred from one examination to a later one. A student is liable for the full fee at any subsequent entry, in accordance with the Regulations then in force.



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Central Printing Services E11143 08/08

