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Application form for programmes in the Humanities and the individual course in Philosophy

Surname/family name	<input type="text"/>
First/given name(s)	<input type="text"/>
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Other <input type="text"/>
Programme for which you are applying	<input type="text"/>

NOTES FOR GUIDANCE

Please read carefully *before* you complete this application form.

- A. Complete **all** the questions on the following pages in BLOCK CAPITALS, using either a typewriter or a pen with **black** ink. If you have any problems please look for advice in the following notes **and** in the accompanying prospectus.
- If there are any questions which do not affect you, write N/A ('Not applicable').
 - Questions 7 to 11 concern the University's entrance requirements, as listed in the relevant section of the accompanying prospectus. Even if you do not satisfy these we can still consider your application, although we will take into account your answers to questions 15 and 16, and may ask you to complete another course of study first, before we admit you.
- B. All applicants must pay an application handling fee which is **non refundable** (please note, the fee is not applicable for the BA History). The fee must be submitted with the application form. **Do not send the fee separately.**
- C. It is **your** responsibility to ensure that the application is submitted to the University before the closing date. **The University cannot be held responsible if you, or a third party, submit the application after the closing date has passed.**
- D. Remember, if you enrol with a college or other institution for a course of tuition it **does not** constitute registration as an International Programmes student of the University of London. You are strongly advised to wait for confirmation from the University that you have been given an offer of registration **before** you enrol for a particular qualification.
- E. If you are required to submit any information in support of your application it is **your** responsibility to obtain it. The University cannot undertake to obtain information/evidence on your behalf.
- F. If you are applying for the BA English, please ensure you include details of the qualification(s) upon which you are making your application which demonstrates you satisfy the programme requirement for that degree (i.e. GCE 'A' level – or an equivalent qualification – in the relevant language at the grade specified for that degree).

DEADLINE FOR RECEIPT OF APPLICATIONS

If you live **outside** the European Union – **17 September**

If you live **within** the European Union – **17 October**

Note: for students wishing to study for the **BA History** the deadline for all applications (EU and non-EU) is **30 June**

Questionnaire on enquiry source

Please tell us more about how you heard about the University of London International Programmes.

The answers to the questions below will enable us to establish a better picture of our students. None of the information that you provide will impact on your application.

How did you first hear about the University of London International Programmes? (Please ✓ as many as apply)

- I found it in an online educational directory (e.g. Studylink, Hotcourses, Gradschools)
- I found out at an exhibition
- I found out from my school
- I found out from my university
- I knew about it from reputation
- I saw an advertisement/article about the University of London in a newspaper/magazine
- I searched the internet
- From an education agent
- A family member or friend
- Through a local college that offers tuition for the University of London International Programmes
- Through the British Council
- My employer told me
- One of the Colleges of the University referred me

How do you intend to study?

- Independently, by myself
- Attend a local college full time
- Attend a local college part time
- Undecided

If you would be willing to take part in further surveys on behalf of the University of London, please ✓ here.



SRN

Grid for SRN entry

(For office use only)

Application form for programmes in the Humanities and the individual course in Philosophy

1-5. Personal details (PLEASE WRITE CLEARLY AND IN BLOCK CAPITALS)

Form sections 1-5: Surname/family name, First/given name(s), Title, Date of birth, Gender, Home address, Country, Postal/Zip Code, Telephone, Email address.

6. Programme for which you are applying

Form section 6: Programme for which you are applying, Please tick here only if you are applying for the individual course, 'Introduction to philosophy'

Please do not fill in anything below this line - for office use only

ACCREDITATION OF PRIOR LEARNING (APL)

- A. APPLICATION MADE
B. DECISION (as appropriate)
- APL request not valid
- APL given subject(s) listed below
- APL not approved
First check (initials)
Second check (initials)

A H Fee section: Fee paid, Date received, Method of payment, Postage paid, Amount paid

STENCIL/S DATE, REFERRAL DETAILS AND DECISION

OFFER ISSUED FOR, DATE OF ISSUE, DATE VALID, APL

11. English language proficiency

A. Is English your first language/mother tongue? Yes No

If 'No' which language do you normally speak

– at home

– at work

– what was your language of secondary education?.....

B. Have you passed an examination in English language (for example GCSE/GCE 'O' level, TOEFL or IELTS)?

No (Go to Question 12) Yes If 'yes' please give full details below.

Examination or test	Grade or score	Subject	Date
.....
.....
.....

12. Examinations for which you are awaiting results

A. All examinations taken for which you are awaiting results (including dates of examinations).

.....

B. Any examinations you intend to take before registering for your degree (including dates).

.....

13. Previous applications

A. Have you ever submitted an application to the University of London International Programmes before?

No Yes
 (insert year)

B. Have you received an Offer letter from the University of London before?

No Go to question 14. Yes Complete the box below.

Were you an internal or International Programmes student? (please Internal International Programmes

Write your name as it appears on the Offer letter

.....

— your student number (if known)

Date of Offer
 (insert year)

— the subject to which it applies

— the name of the school of the University at which you were an internal student (if applicable)

.....

Did you subsequently register/enrol as a student of the University of London?

No Yes
 (insert year)

17. Accreditation of prior learning (APL) (Please read the section on 'APL applications' in the prospectus carefully **before** completing this question).

Notes:

- a. A fee is charged for consideration to be given to APL requests received by the University of London. The only exception is when a qualification gives you 'automatic' APL – these are listed in the prospectus and Regulations for each degree. **Do not send the fee with your application form.** You will be sent an APL Request Pack when your application has been received by the Admissions Office. You will be asked to return the form, together with the necessary fee, if required. **The APL fee is not refundable even if APL is not subsequently awarded.**
- b. No APL will be awarded unless **specific** application has been made for the APL to be considered (even if the APL is listed as 'automatic').
- c. Include full details of any qualifications with which you are seeking APL as given in questions 8 and 9.
- d. All APL requests are considered on an individual basis and are awarded at the discretion of the University.

Do you wish to apply for an APL? **No** *Go to question 18.* **Yes** *Complete the box below.*

<p>A. List the paper(s) for which you are seeking APL:</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>	<p>B. On the basis of which qualification/s (detailed in questions 8 or 9) are you making this request?</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
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18. Check list (Please read the following carefully before posting your application to us).

This completed application form must be submitted to our Admissions Office (address below) together with:

- 1. the application handling fee and fee slip (please note, the fee is not applicable for the BA History)
- 2. **photocopied** evidence of your full name and date of birth (e.g. a birth certificate, marriage certificate, statutory declaration or passport)
- 3. the **ORIGINALS** of all your academic certificate(s) **OR**
 - a photocopy of the original **verified by the British Council OR**
 - you must arrange for an **ORIGINAL** statement of your academic record/transcript certified by the institution at which your qualification was obtained to be sent by the awarding/examining authority **DIRECT** to the Admissions Office, University of London International Programmes, Ground floor, Stewart House, 32 Russell Square, London WC1B 5DN.
- 4. your completed **Document enclosure form** (see overleaf)

Return all the above to: Admissions Office, University of London International Programmes, Ground floor, Stewart House, 32 Russell Square, London WC1B 5DN.

Declarations to be signed by the applicant (Please read carefully **before** signing).

- a) I declare that the information provided and the statements made by me on this form are, to the best of my knowledge and belief, true and correct.
- b) I agree to the University of London processing my personal data contained in this form and other personal data that the University may obtain from me or from other people connected with my studies. I agree to the retention and disclosure of such data for normal academic and administrative purposes in accordance with the principles set out in the 1998 Data Protection Act.

Signature _____	Date _____
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Document enclosure form Use BLOCK CAPITALS to complete this form. All documents should be sent in a flat envelope, not a roll or tube.

1. Surname/family name <input style="width: 95%; height: 20px;" type="text"/>	First name(s)/given name(s) <input style="width: 95%; height: 20px;" type="text"/>
2. Title Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Other <input style="width: 40px;" type="text"/>	

A. The following documents are enclosed

Photocopied evidence (in English) of full name and date of birth. *(Please enter a ✓ in the space provided).*

Birth certificate <input type="checkbox"/>	Passport <input type="checkbox"/>	Marriage certificate <input type="checkbox"/>	Deed poll <input type="checkbox"/>
Naturalisation certificate <input type="checkbox"/>	Alien's registration certificate <input type="checkbox"/>	National identity card <input type="checkbox"/>	Statutory declaration <input type="checkbox"/>

B. Certificates

a. Refer to the 'How to apply and register' section of the accompanying prospectus for information about the acceptable documentary evidence that **must** be submitted with your application.

b. Enter the **number** of certificates **enclosed** in the space provided *(not the number of examinations taken/passed).*

	<i>Other public educational certificates (give details)</i>	
CSE..... <input type="checkbox"/>	<input type="checkbox"/>
GCE..... <input type="checkbox"/>	<input type="checkbox"/>
GCSE..... <input type="checkbox"/>	<input type="checkbox"/>
School certificate..... <input type="checkbox"/>	<input type="checkbox"/>
Higher school certificate..... <input type="checkbox"/>	<input type="checkbox"/>
Degree certificate <i>(Give precise details of documentary evidence sent.)</i>		
.....		
.....		
Certificates relating to professional qualifications <i>(Give precise details of documentary evidence sent.)</i>		
.....		
Please indicate with a ✓ whether these certificates/documents are:		
originals <input type="checkbox"/> OR, copies verified by the British Council <input type="checkbox"/> <i>(where applicable).</i>		

For office use only